

**Amended
REIMBURSABLE DETAIL
Center for Tobacco Products**

The Center for Tobacco Products (CTP) is offering a Detail opportunity for an **Unclassified Duties GS-15 position in one of the following series: Social Scientist, 0101; Psychologist, 0180; Health Scientist, 0601; Mathematical Statistician, 1529; Statistician (Health), 1530.** Applicants and current employees at the GS-15 levels are encouraged to apply. The Detail is available for a period of 120 days. PHS Commissioned Corps Officers may apply.

Bargaining Unit Status:	Non-Bargaining Unit Position
Position:	Supervisory Interdisciplinary Scientist (Division Director)
Office Location:	FDA Center for Tobacco Products 10903 New Hampshire Ave. Silver Spring, MD 20993
Opening Date:	August 25, 2016
Closing Date:	September 9, 2016
Area of Consideration:	FDA-Wide

The CTP Office of Science offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

Duties Include:

The incumbent serves as the Division Director, Division of Population Health Science in the Office of Science providing authoritative and professional expertise in dealing with the behavioral, social, epidemiological, evaluation, and statistical science aspects of public health issues related to tobacco products. The incumbent performs a myriad of duties as described in the following:

- Provides executive leadership and managerial direction to professional, technical, and support personnel engaged in a variety of substantive activities related to the planning, development, execution, and coordination of tobacco program policies and activities. Provides expert advice and comments on scientific matters related to existing and proposed policies, programs, regulations, proposed legislation and legislative strategy.

- Leads the development of research projects to address gaps in scientific knowledge needed for regulation of tobacco products defining behavioral, social, epidemiological, and statistical aspects contributing to public health issues and problems.
- Provides authoritative advice, guidance, assistance, interpretations, and recommendation to key agency officials, program directors, scientific, and professional personnel, departmental representatives, governmental counterparts and others on regulatory and scientific issues related to Center activities and programs.
- On a continuing basis, meets and collaborates with scientists with expertise related to tobacco science. These collaborations will focus on the FDA roles in regulating tobacco products with a goal of assuring all division activities are of the highest scientific caliber. These collaborations should also allow FDA to catalyze and lead the development of scientific standards related to tobacco products. Represents the division/CTP and FDA on committees and at professional meetings, both national and international, making commitments, suggestions, and recommendations concerning programs and policies within his/her area of responsibility.
- Participates in providing scientific leadership in managing and directing division staff in regulatory and scientific activities related to implementing and administering major national programs concerned with protecting the public health in relation to tobacco products. Responsible for reviewing the organizational structure of the division and the delegations of authority to subordinates within the division. Implements approved delegations of authority to subordinate managers in order to maintain most efficient operations. Directs the personnel actions, career development and employee counseling associated with the supervisory responsibilities for personnel in the division.
- Assigns, directs, oversees, and coordinates the work of subordinates; deals with key and high-level officials of other organizations both within and outside the Agency; assures reasonable equity of performance standards and rating techniques; makes decisions on work problem; evaluates performance of subordinates; gives advice, counsel, or instructions to employees on work and administrative matters; evaluates employees performance; makes selections for subordinate nonsupervisory positions; hears and resolves grievances and employee complaints; reviews and approves disciplinary actions; makes decisions on training needs and training requests; approves expenses comparable to within-grade increases, overtime, and employee travel; recommends awards and bonuses for employees; and finds and implements ways to eliminate and reduce significant bottlenecks and barriers to production and promotes team building.
- Performs others duties as assigned.

Desired Knowledge and Skills:

- Mastery of and skill in applying the theories, principles and methods in the fields of behavioral, social, epidemiological, statistical, and evaluation sciences is required in order provide technical expertise and leadership to the division.

- Mastery includes a thorough knowledge of recent scientific developments and practices in social and behavioral science, epidemiology, statistics, and evaluation applicable Agency laws, regulations, policies, procedures and guidelines.
- Possess the ability to recognize the need for and then develop new procedures to solve critical or novel problems or to perform more refined analyses.
- Demonstrate the skill to identify problems, gather information, draw conclusions, recommend solutions, prepare papers and reports for publication, provide advice to other scientists, and negotiate acceptance and implementation of recommendations.
- Knowledge of CTP missions, programs and organizational structures sufficient to collaborate with other CTP staff on public health issues and problems.
- Excellent organizational skills.
- Skill in working collaboratively.
- Excellent oral and written communication skills.
- Supervisory experience.

Application Procedure:

Supervisory concurrence should be obtained before you apply to this detail. The detail opportunity is open to all qualified candidates at the GS-15 grade level or Commissioned Corps Officers (06).

Interested applicants should submit a copy of their resume, most recent copy of SF-50, and statement of interest via email to:

Amanda Flores
 Program Analyst
 Office of Management, Center for Tobacco Products, FDA
 Amanda.Flores@fda.hhs.gov

If you are not currently in the 0101, 0180, 0601, 1529, 1530 series, please submit a copy of your transcripts with your documents.

Detail is reimbursable.

Travel Expenses will not be paid.

Candidates must express interest by September 9, 2016.

***This is not an official vacancy announcement under the Merit Promotion System**